



September 18, 2023
2023V-1

Volunteer Driver

of Vacancies 10

Department: Child & Family Well-Being

The York Region Children's Aid Society (YRCAS) is a non-profit community organization legally mandated to protect children and youth from abuse and neglect. As a leader within the child welfare sector, we partner with parents, caregivers, and community to provide a safe environment for children and youth, through equitable, culturally aligned services.

Comprised of interdisciplinary teams of diverse professionals who push boundaries in support of family centered care, we engage with children and families for a stronger, healthier community within the York Region.

YRCAS is fully committed to a culture of belonging and an inclusive environment that encourages every team member to lead within their role, generate innovative ideas that reinforce our mission and goal to create a healthy workplace and community where children youth and families thrive.

To support us on our journey, YRCAS is looking for Volunteer Drivers to support our Drives & Access Program within the Department of Child & Family Well-Being.

Why Volunteer with Us?

- ❖ Make a difference in the lives of children, youth, and families
- ❖ Ongoing training & support
- ❖ Ongoing volunteer engagement and recognition
- ❖ Mileage Reimbursement (\$0.56/km)

SUMMARY OF DUTIES & RESPONSIBILITIES

To provide safe, reliable, and efficient transportation for children, youth and families.

NATURE OF VOLUNTEER POSITION:

- Drive children/youth and/or caregivers to and from appointments, meetings, school, and events as assigned by the Drive Coordinators
- Ensure children/youth and/or caregivers are safely secured in the vehicle

Offices

Main Office:
16915 Leslie Street
(Kennedy Place)
Newmarket, ON
L3Y 9A1

Richmond Hill Office:
120 East Beaver Creek
Road, Suite 301
Richmond Hill, ON
L4B 4V1

Vaughan Office:
3901 Highway 7 West,
Suite 202
Woodbridge, ON
L4L 8L5



- Ensure families get to their scheduled appointment on time and child(ren) is left in the care of a responsible adult at place of appointment.
- Relay any pertinent information received from the child during the trip to the Drive Coordinators
- Submit mileage claim form to Drive Coordinators on a monthly basis
- Follow legislated requirements regarding the reporting of safety concerns for a child/youth (ie: duty to report)

REQUIREMENTS:

- Valid G class driver's license
- Safe driving record (0 demerit points on Driver's Abstract)
- \$1,000,000 liability auto insurance which must include coverage for the transportation of children.
- Vehicle with a car seat anchor tether bolt installed (a car seat/booster seat will be provided, along with car seat safety training)
- Ability to attend mandatory training as required
- Personal cell phone and email address

Required Skills

- Ability to communicate via email and utilize Google Maps to complete monthly mileage and drive assignments (training provided, if required). Proficiency in Microsoft Word and Excel would be an asset.
- Compassionate, patient, and understanding of the diverse situations and life experiences of the children, youth, and families we work with.
- Ability to maintain confidentiality and privacy.
- Punctuality and reliability.

TIME REQUIRED: Minimum availability of 2 hours per week and a 1 year commitment

PREFERRED AVAILABILITY: 7:30-9:30am and 2:30-5:30pm, Monday to Friday

Volunteers who meet the requirements are welcome to apply and should do so in writing to mailboxresume@Yorkcas.org no later than Monday October 09, 2023. **Please quote Volunteer job posting #2023V-1.**

We appreciate all applications received. All communications will be held in strict and professional confidence. Only those individuals selected for an interview will be contacted. We thank all applicants for their submissions.

Volunteering at York Region Children's Aid Society is conditional upon the verification of all requirements, a satisfactory Vulnerable Sector Check, a class "G" driver's license with access to an

insured vehicle, and proof of COVID-19 vaccination (2 doses required), as per YRCAS' Mandatory COVID-19 policy.

Anti-Oppression/Anti-Racism at York Region Children's Aid Society

YRCAS is committed to having a workforce that is reflective of the diversity of York Region and strongly encourages application from all qualified individuals, especially those who can provide different perspectives and contribute to a further diversification of ideas.

Diversity, Equity & Inclusion

York Region Children's Aid Society is committed to employment equity, diversity and inclusion in the workplace, and fostering equity, diversity and inclusion in recruitment practices is a key aspect of the search process. The current posting is in search of candidates who identified from the following equity seeking groups; women, racialized persons/persons of colour, Indigenous Peoples, persons with disabilities, and persons of the 2SLGBTQ+ community. If you are of the aforementioned identities, and feel comfortable making it known, you may choose to self-identify as member of a designated group. Any information directly related to you is kept confidential and used in a safe manner to inform our recruitment process towards being an equal opportunity employer.

Vaccination Policy

York CAS prioritizes the health and safety of their employees and closely follows the Public Health Guidelines and Recommendations. The agency's mandatory COVID-19 vaccination requirement as a condition of employment is currently suspended. Should the mandatory COVID-19 vaccination requirement be reinstated, all active agency employees will be required to comply with YRCAS' Mandatory COVID-19 policy (providing proof of COVID-19 vaccination-2 doses required).

Accommodation at YRCAS

We are committed to a selection process and work environment that is inclusive and barrier free. Accommodation will be provided in accordance with the Ontario Human Rights Code. Applicants that may require accommodation during the selection process are encouraged to notify the Human Resources Department when contacted for an interview.

Human Resources will work together with the hiring committee to arrange reasonable and appropriate accommodation for the selection process, which will enable you to be assessed in a fair and equitable manner.

Children at the heart of all that we do!

